

## MEMORANDUM OF UNDERSTANDING

This memorandum of understanding (MOU) is entered into by and between

DKD College, Dergaon, Golaghat, Assam

Hereafter referred as Agency A

and

Dhruba Jyoti Kalita, National Certificate Coach, Jail Road, Kushal Nagar, Jorhat

Hereafter referred as Agency B

### **A. Purpose**

The main purpose of this MOU is to provide badminton coaching to college students and local children and youths of Dergaon by utilizing sports assets of the college.

### **B. Mutual Goals**

Both Agencies A and B have a mutual interest in mental and physical development of the college students and local children and youths through the practice of badminton. So, the agency A is interested to provide sports infrastructural facilities in exchange of receiving sport services. Contrary to this, the agency B is interested to provide sport services in exchange of getting opportunity to use sport infrastructures. Both the agencies have better understanding that cooperative efforts matter in materializing the aforesaid goals.

### **C. Roles and Responsibilities:**

Agency A agree in

1. Providing infrastructural facilities for badminton coaching
2. Managing the provisions of electrical infrastructure.
3. Appointing a teacher in-charge to monitor the services and use of assets.
4. Cooperating when special occasions are organized.
5. Providing support in kinds when necessary and when capable of
6. Not interfering internal matter of agency B
7. Liberating financial matters subject to sense of humanity and welfare good will of Agency A
8. Extending new services subject to the approval of Agency A
9. Providing 15 chairs to agency B to be used with care.

Agency B agrees in

1. Providing quality coaching on badminton
2. Providing physical fitness exercises related to badminton
3. Preparing the participants for different levels of badminton competition
4. Taking care of the assets installed in the indoor stadium
5. Maintaining cleanliness, health and hygiene.
6. Taking responsibility to have cooperative and congenial behavior on the part of the visitors in relation to the services provided by agency B
7. Maintaining a cooperative and associative relation with agency A
8. Showing honour to respective positions of the persons related to agency A
9. Paying 10 percent of fees collection to college fund as maintenance charge.
10. Bearing recurring expenditures regarding the training.

**E. Both agency A and B mutually agree that**

1. Agency B will make arrangement for providing quality coaching of badminton to its students under supervision of agency A
2. Agency B will ensure that any person associated with the centre directly or indirectly will not damage the properties of the indoor stadium and of the college. Any damage thereof will be accountable to agency A.
3. The College is in a rural place and majority the population belongs to ST, SC and TGL community. The financial condition of the students is not good. Therefore, Agency B will always keep this in mind while fixing the monthly fees of the trainees.
4. Fixing of fees is subject to the approval of the Joint management committee of the Coaching Centre.
5. The agency B has to provide training to the players for minimum 6 days week. However, the number of training days depends on the number of trainees. Higher the number of trainees, higher will be the training days.
6. Agency B will share with A the electricity bill of the Indoor Stadium. The ratio of the share will be fixed after mutual discussion.
7. Agency B will run the centre without harming the reputation of the college and it will be under the guidance of teachers in-charge appointed by agency A.
8. Agency B is responsible for basic maintenance of the indoor stadium such as changing electric bulbs/ lights, cleaning, maintaining decorum etc. Outside cleanness will be

maintained by agency A. A will also take care of major damages of the indoor stadium not caused by agency B.

9. Agency B will use the indoor stadium from 2:30 pm to 7:00 pm on workingdays. Any alteration of the timing of Agency B is subject to the approval of agency A.

10. Agency B needs to maintain audited receipt book for collecting admission fee and monthly fee which will be audited by teacher in-charge appointed by agency A. Agency B needs to submit the monthly collection record along with duplicate receipts at college office on the 28<sup>th</sup> day of every month.

11. Agency B will use money receipt authorized by agency A for collecting the fees. Agency B will submit the used and unused money receipt on 28<sup>th</sup> day of every month and agency A will back the receipts after audit on 3<sup>rd</sup> Day of Next month.

12. There may be temporary closure of the services provided by agency B when agency A considers it necessary.

13. Agency A may allow students of the college to practice in the stadium during college hours which requires no permission of agency B.

14. Agency A will appoint a person in charge of monitoring and caring services provided in indoor stadium. Agency B will directly communicate with the person for any issues related to the indoor stadium.

15. Any mismatch in understanding between the agencies shall be cleared by the initiatives of agency A.

16. Both the agencies shall honour their internal disciplinary rules and regulations.

17. Agency A will have the right to modify this agreement at any moment without citing reason thereof.

18. This MOU empowers the agency A to cancel the agreement for not following the terms and conditions stated above.

19. The details for the efficacious implementation of this memorandum of the understanding shall be jointly worked out on mutually acceptable terms within the parameters of the policies, rules and regulations of both the institutions.

20. The parties to this memorandum may, by mutual consent, add modify, amend, delete review or revise any tem(s) and condition(s) of this agreement.

21. The intent and implementation of this memorandum is subject to the policies of the Governing Body of DKD College.

22. The MOU shall remain in force for a period of **three year** from the date of its signature and seal subject to satisfactory annual review. It may be terminated by either side by giving a six months prior notice to that effect in writing. There will be renewal of the MOU subject to the policy of agency A.

23. This MOU will commence on 20<sup>th</sup> November, 2022 and will dissolve on 19 November,2025.

This Memorandum of Understanding is the complete agreement between

Dhruba Jyoti Kalita, Jail road, Kushal Nagar, Jorhat, Assam and DKD College, Dergaon, Assam and may be amended only by written agreement signed by each of the parties involved. The MOU must be signed by all partners. Signatories must be officially authorized to sign on behalf of this agency and include title and agency name.

### AGENCY - A

Authorized Official : Principal, DKD College, Dergaon

: P.O- Dergaon

Signature & Seal :


Printed Name & Title : Dr. Ranjit Kumar Bordoloi

Address : Dergaon, Golaghat, Assam

: PIN- 785614

Telephones : 7002978868

E-mail : principaldkdc@gmail.com

  
Principal  
Dergaon M.D. College  
Dr.

## AGENCY - B

Authorized Official : Dhruba Jyoti Kalita, National Certified Coach, Jail Road,  
Kushal Nagar

Signature & Seal : *Dhruba Jyoti Kalita*

Printed Name & Title : Dhruba Jyoti Kalita

Address : Jail Road, Kushal Naga, opp. Bye lane 5  
Jorhat-1, Assam

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